

## A Note about Unsubscribing from NCTracks Email Listserv

NCTracks uses Constant Contact as a listserv for email communication with providers, associations, and trading partners. Anyone can sign up for the listserv by going to the <u>Provider Communications page</u> on the portal and clicking on the link in the upper right corner to "Sign Up for NCTracks Communications."

If you do not wish to receive email communication from NCTracks, you can click on the "SafeUnsubscribe" link in the footer of any NCTracks email. However, note that once unsubscribed, NCTracks can no longer send you any email communication.

Email is a key means of communicating with the provider community about important topics regarding NCTracks, such as outstanding issues, claims reprocessing, upcoming system changes, etc. A concerted effort is made to limit the number of emails sent. To keep informed, providers are encouraged to remain subscribed to NCTracks email communication.

If you have unsubscribed from NCTracks email communication and wish to re-subscribe, click on the link on the Provider Communications page (described above) and re-enter your email address.